

Cabinet



Date & time Wednesday, 29 July 2015 at 2.00 pm	Place Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN	Contact Vicky Hibbert or Anne Gowing Room 122, County Hall Tel 020 8541 9229 or 020 8541 9938	Chief Executive David McNulty
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vicky.hibbert@surreycc.gov.uk or
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Cabinet Members: Mr David Hodge, Mr Peter Martin, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Richard Walsh

Cabinet Associates: Mrs Mary Angell, Mr Tim Evans, Mrs Kay Hammond and Mr Tony Samuels

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or anne.gowing@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Anne Gowing on 020 8541 9229 or 020 8541 9938.

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If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING: 23 JUNE 2015

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PROCEDURAL MATTERS

4a Members' Questions

- (i) The deadline for Member's questions is 12pm four working days before the meeting (23 July 2015).

4b Public Questions

The deadline for public questions is seven days before the meeting (22 July 2015).

4c Petitions

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

4d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

- 5 REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Pages 1 - 8)
- Two reports have been received from the Council Overview Board regarding welfare reform and the Chief Executive's 6 month progress report.
- 6 FINANCE AND BUDGET MONITORING REPORT FOR JUNE 2015** (Pages 9 - 12)
- The council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the council's financial position as at 30 June 2015 (month three).
- The Annex to this report gives details of the financial position but please note that the Annex to this report will be circulated separately prior to the Cabinet meeting.
- [The decisions on this item can be called in by the Council Overview Board]*
- 7 REFRESH OF 2015 - 20 MEDIUM TERM FINANCIAL PLAN** (Pages 13 - 32)
- The Medium Term Financial Plan 2015-20 (MTFP 2015-20) was approved by the Council on 10 February 2015 in the context of a number of uncertainties for the years following 2015/16. These included the outcome of the May 2015 General Election, the progress of services in making further savings in the current financial year and assumptions around the growth in demographic pressures.
- In approving MTFP 2015-20, the Council agreed for Cabinet to review and refresh the five year financial plan. This paper sets out the revised assumptions in MTFP 2015-20 and the strategies to maintain a balanced and sustainable budget.
- [The decisions on this item can be called in by the Council Overview Board]*
- 8 LEADERSHIP RISK REGISTER** (Pages 33 - 52)
- The Surrey County Council Leadership risk register is presented to Cabinet each quarter and this report summarises the risk governance arrangements and presents the Leadership risk register as at 30 June 2015.
- [The decisions on this item can be called in by the Council Overview Board]*
- 9 ST JOSEPH'S CATHOLIC PRIMARY SCHOOL, REDHILL** (Pages 53 - 56)
- To approve the Business Case for the expansion of St Joseph's Catholic Primary School from a two Form of Entry primary (420 places) to a three Form of Entry primary (630 places) creating 210 additional places in Redhill to help meet the basic need requirements in the Redhill area from September 2016.
- N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 16.

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

10 AWARD OF FRAMEWORK AGREEMENT FOR THE SUPPLY AND DISTRIBUTION OF FROZEN AND GROCERY PRODUCE AND VIENNOISERIE AND PIZZA PRODUCTS (Pages 57 - 64)

This report seeks approval to award a framework agreement in three lots for the supply and distribution of Frozen and Grocery Produce and Viennoiserie and Pizza Products for use within Schools and Civic catering facilities for the benefit of the Council to commence on 1 October 2015 as detailed in the recommendations as the current arrangements expire on 30 September 2015.

The report provides details of the procurement process, including the results of the evaluation process and, in conjunction with the Part 2 report, demonstrates why the recommended framework agreement and call-off contract awards deliver best value for money.

Due to the commercial sensitivity involved in the framework agreement and call-off contract awards process the financial details of the potential suppliers have been circulated as a Part 2 report, item 17.

[The decisions on this item can be called in by the Council Overview Board]

11 APPROVAL TO AWARD A CONTRACT FOR THE PROVISION OF A STOP SMOKING SERVICE (Pages 65 - 74)

Smoking remains the biggest cause of mortality and morbidity in Surrey costing Local Authorities, local businesses and the NHS over £100 million in 2012. The provision of high quality local Stop Smoking Services is a key priority for reducing health inequalities and improving the health of local populations.

This Cabinet report seeks approval to award a contract to North 51 for the provision of a Stop Smoking Service to commence on 1 February 2016. The report provides details of the procurement process, including the results of the evaluation process, engagement and consultation and, in conjunction with the Part 2 report, demonstrates why the recommended contract delivers best value for money and meets the needs of service users in Surrey.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 17.

[The decisions on this item can be called in by the Wellbeing and Health Scrutiny Board]

12 ANNUAL REPORT OF THE SHAREHOLDER BOARD (Pages 75 - 110)

As part of its strategy to innovate in developing new models of delivery and to benefit from the freedoms introduced by the Localism Act, Surrey County Council established a Shareholder Board, which reports annually to the Council. The purpose of the Board is to safeguard the council's interest as shareholder and to take decisions in matters that require the

approval of the Council as owner of a company.

[The decisions on this item can be called in by the Council Overview Board]

13 JOINT STRATEGIC REVIEW OF SHORT BREAKS FOR CHILDREN AND YOUNG PEOPLE WITH DISABILITIES

(Pages
111 -
116)

In September 2014, Cabinet received a report in respect of the consultation arising from the Joint Strategic Review of short breaks for children undertaken by the Council and Guildford and Waverley CCG, on behalf of the Surrey CCGs.

The key areas of the review were considered to be options for the future use and funding of short break services in East Surrey. The review focused on Applewood, which is located in Tadworth and run by SCC; and Beeches, which is located in Reigate, commissioned by the NHS Surrey CCGs and provided by Surrey and Borders Partnership NHS Foundation Trust (SABP). Beeches has been commissioned on a block contract which is high cost. Both facilities were considered underused.

The review recommended a number of options for the future use of both facilities, and a public consultation took place between 24 February and 24 May 2014. The responses were detailed in the report to September 2014 Cabinet. The recommendations of the report were as follows:

- i. The responsibility for funding short break services for children and young people currently accessing Beeches will transfer from Surrey Clinical Commissioning Groups (NHS) to Surrey County Council.
- ii. Surrey County Council continues to run Applewood as a short break service.
- iii. Beeches remains as an option for families through their personal budgets by direct payments or arranged by Surrey County Council rather than the current block contract arrangements, subject to agreement with Surrey and Borders Partnership NHS Foundation Trust (who run Beeches).
- iv. Surrey County Council and NHS Guildford and Waverley CCG work with Surrey and Borders Partnership to transfer commissioning arrangements to individual spot purchase at a fair price.
- v. Surrey County Council continues to develop options for the use of personal budgets with families either through direct payments or arranged by SCC.

The recommendations were accepted and, against this background, the CCGs gave notice to SABP that the existing block contract would come to an end on 3 November 2015.

Negotiations have since taken place with SABP, and it has not been possible to agree arrangements for individual spot purchase at a fair price. In May 2015, SABP informed the Council and the CCGs and Family Voice Surrey that they would not accept spot purchase arrangements. SABP now propose that Short Breaks services are discontinued from November 2015.

In order that consultees have an opportunity to comment further in light of this outcome, it is proposed to extend and complete the consultation process.

[The decisions on this item can be called in by the Social Care Services Board]

- 14 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 117 - 120)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

- 15 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

P A R T T W O - I N P R I V A T E

- 16 ST JOSEPH'S CATHOLIC PRIMARY SCHOOL, REDHILL** (Pages 121 - 128)

This is a part 2 annex relating to item 9.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

- 17 AWARD OF FRAMEWORK AGREEMENT FOR THE SUPPLY AND DISTRIBUTION OF FROZEN AND GROCERY PRODUCE AND VIENNOISERIE AND PIZZA PRODUCTS** (Pages 129 - 138)

This is a part 2 annex relating to item 10.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board]

- 18 APPROVAL TO AWARD A CONTRACT FOR THE PROVISION OF A STOP SMOKING SERVICE** (Pages 139 - 148)

This is a part 2 annex relating to item 11.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Wellbeing and Health Scrutiny Board]

- 19 PROPERTY TRANSACTIONS - TOWN CENTRE REGENERATION UPDATE** (Pages 149 - 180)

To approve an updated business case for the council's participation in a regeneration scheme.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board]

- 20 PROPERTY TRANSACTIONS - ACQUISITION OF PREMISES IN ALFORD, CRANLEIGH** (Pages 181 - 226)

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board]

- 21 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

David McNulty
Chief Executive
Tuesday, 21 July 2015

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

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Thank you for your co-operation